



MARY AND ROBERT PEW
PUBLIC EDUCATION FUND

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November 22, 2005

Alison Adler, Ed.D., Director
The School District of Palm Beach County
Safe Schools Institute
1790 N.W. Spanish River Blvd.
Boca Raton, FL 33431

Executive Director

Louise Grant

Dear Dr. Adler:

We are pleased to inform you that the Board of Trustees of the Mary and Robert Pew Public Education Fund (Fund) has awarded the Safe Schools Center of Palm Beach County (Safe Schools Center) a grant of \$25,000 to support consultant expenses for the *Single School Culture for Academics Project*. This grant is for the period of November 22, 2005 through October 30, 2006.

These terms apply to the Safe Schools Center's use of the Pew Public Education Fund's grant:

Use of Grant: This grant is to support consultant expenses associated with the *Single School Culture for Academics Project* as described in the proposal.

Special Conditions

The Fund reserves the right to suspend for review, and possibly withdraw this grant, if key leadership essential to the successful implementation of the *Single School Culture for Academics Project* changes within the term of the grant period.

Payment Schedule: Grant payable upon receipt of executed grant agreement.

Review of Grant Activity

The grantee will furnish the Fund a final financial and narrative report sixty days after completion of the project period, due December 30, 2006.

700 South Dixie Highway
Suite 203
West Palm Beach, FL 33401

Phone: 561-835-4002
Fax: 561-659-0292

*The Mary and Robert Pew Public Education Fund is a supporting organization of
The Community Foundation For Palm Beach and Martin Counties*

Payment Schedule: Grant payable upon receipt of executed grant agreement.

Review of Grant Activity

The grantee will furnish the Fund a final financial and narrative report sixty days after completion of the project period, due December 30, 2006.

Special Provisions

All grants are made, and must be used, in accordance with all applicable laws, regulations and rulings. Please read the following carefully:

Public Announcements - We encourage any publicity announcement that you would like to initiate in regard to this grant. Therefore, we ask that you mention the Fund, where possible, in press releases, programs, announcements, feature stories, interviews, and print materials production in conjunction with this grant, and that in your public information you highlight your connection with the Mary and Robert Pew Public Education Fund. A copy of all print materials mentioning the Fund should be sent to the Fund's office. **An appropriate program-related photograph (black and white) should also be submitted to the Fund for use in its publications.** Please provide signed releases as needed.

1. Expenditure of Grant Funds - This grant is made expressly and solely for purposes stated in the grant proposal. The funds provided may be spent only in accordance with the provisions in the application that you submitted. The program is subject to modification only with the Fund's prior written approval.
 - a) Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
 - b) The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
 - c) Equipment purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of use is changed or the grantee organization goes out of existence, the property reverts to the Fund.
 - d) The grantee is responsible for reporting to the Fund if there are any changes in the program/project as described in the application for Fund support. This would include changes in purpose, staff, funding from other sources, relationships with other agencies, etc. (If there is any doubt about the importance of any changes, Fund staff should be consulted.)

- e) The grantee must be able and willing to prove to the Fund's satisfaction that no portion of the grant funds has been used for purposes not clearly identified as charitable under the law, both State and Federal.
 - f) The Fund reserves the right at any time to terminate this grant if, in its discretion, it shall determine that the grantee has made any misrepresentations, has in any way misappropriated grant funds, or has done anything inconsistent with the Grant Agreement, including but not necessarily limited to any special conditions.
3. Reversion of Grant Funds: Grantee will return to the Fund any unexpended funds at the close of the project period. Funds will be promptly returned: (a) If the Fund elects to terminate said grant in accordance with Paragraph 2(f) above; or (b) if the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3), of the Internal Revenue Code. The declaration or filing of bankruptcy by the grantee will automatically terminate the grant.
4. Limit of Commitment: Unless otherwise provided in writing, this grant is made with the understanding that the Fund has no obligation to provide other or additional support to the grantee.

If you agree to the grant conditions as stated, please indicate your organization's agreement to such terms by having the enclosed copy of this letter countersigned by an appropriate officer of your organization and return to the Mary and Robert Pew Public Education Fund, P.O. Box 7600, Jupiter, FL 33468.

Congratulations for the fine work that you and your organization are doing. The community is enriched by your ideas and efforts.

Sincerely,



Louise Grant
Executive Director

ACCEPTED AND AGREED

The School District of Palm Beach County, Florida

By: _____

Title: _____

Date: _____

Payment check should be directed to:

(Name)

(Title)

Address

REPORT OF GRANTEE

Grantee: Safe Schools Center, School District of Palm Beach County

Amount of Grant: \$25,000

Date Grant Authorized: November 11, 2005

Report of Grantee Due: December 30, 2006

Purpose of Grant: *Single School Culture for Academics Project*

The Mary and Robert Pew Public Education Fund is pleased to have made a grant to your organization and looks forward to receiving a summary of your progress on this project.

We would appreciate your including the answers to the questions below in your report as well as any additional information that is essential to report your progress.

REPORT OF GRANT ACTIVITIES

1. How were the funds from this grant actually used—demonstrate by providing an itemized budget or receipts for equipment, if available. If the entire grant has not been expended, please explain proposed usage of unexpected amount.
2. To what extent have the objectives of the project been realized? Please be as specific as possible referring to the objectives set forth in your grant application. If the program has not been completed, what is the anticipated completion date? List reasons for the delay.
3. List any major accomplishments achieved that were directly related to this grant.
4. What were the major benefits of this grant to your students and to your department?
5. What changes would you make if you were to do this project again?
6. If the grant was for an on-going program or activity, how will you secure funding for continuation? List potential funders?
7. How could the Mary and Robert Pew Public Education Fund have been more helpful?

Should you have any questions concerning this reporting outline, please give us a call at (561) 835-4002. Please return your report of grantee with this form, by the date indicated above, to the Mary and Robert Pew Public Education Fund, 700 South Dixie Highway, Suite 203, West Palm Beach, FL 33401.